FINANCIAL SECRETARIAT

Budget Calendar for 1940-41.

ORDER NO. FL. 4655-714—G. F. 256-39-1, DATED BANGALORE, THE 23RD JANUARY 1940.

The attached Calendar for regulating the Budget Work for 1940-41 is approved. The object with which an interval of about a fortnight is allowed for items Nos. 3 and 15, respectively, in the Calendar is to secure an even flow of work in the Comptroller's Office and in the Secretariat and to avoid rush of work at the last moment. All officers handling Budget papers are requested not to take up the entire interval but to strictly adhere to the dates fixed.

2. All estimates require to be framed with the greatest possible care. Those relating to heads of receipts should aim at forecasting the realizable result as closely as possible; and those relating to expenditure heads—Revenue and Capital—should be limited to absolute minimum requirements.

3. *No provision for unsanctioned items should be proposed for inclusion in the expenditure estimates.* The attention of all Heads of Departments is invited to this instruction which should be strictly followed in the preparation and submission of their Budget proposals.

4. Sanctions which have not been communicated to the Audit Office on or before the 31st January 1940 need not ordinarily be taken into account in framing expenditure estimates.

5. The Chief Engineer and the Muzrai Commissioner are requested to take timely action to have the detailed estimates of the Irrigation Cess Fund and General Muzrai Fund, respectively, sanctioned and transmitted, as indicated in item No. 22 of the Calendar, to the Superintendent, Government Printing, for being printed and supplied to the members of the Representative Assembly and Legislative Council.

6. The General Manager, Mysore State Railway, is requested to have the Authorization Rolls and the Capital Budget Estimates sent, through the Comptroller, to the Financial Department, with the remarks of the Auditor, for being dealt with in the same manner as the estimates of other departments.

7. The Superintendent, Government Printing, is requested to treat all Budget work as urgent and co-operate with the Comptroller in arranging for the issue of the different editions of the Budget on the due dates.

8. As provided in item No. 25 of the Calendar, action will be taken by the Finance Department to communicate to the departments concerned their Budget allotments as soon as they are provisionally fixed with a view to enable the departments to draw up without delay a suitable programme of work for the coming year and systematise their departmental operations.

A. N. RAGHAVACHAR,
Secretary to Government,
Financial Department.